In the name of god







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### microsoft project :

First, let's have a general introduction about this program so that we can look at the process of working with the program with a more open view.

This program is one of the most demanded project management programs and it is possible to break the programs into small tasks and assign the tasks to a number of people according to the schedule.

Then we see that the Gantt chart will be drawn in front of us in half of the page and it shows the relationship between tasks and people.

Also, the timeline is placed at the top of the screen and shows how our process is progressing according to the schedule.

Now we go to the project implementation process :

### change working time :